

Royal Australasian College of Surgeons (NZ National Board) Conference 2017

Sponsorship Prospectus



SURGERY 2017:

Future Proofing Surgical Practice

THURSDAY 17th – FRIDAY 18th AUGUST 2017

TE PAPA, WELLINGTON

Invitation

On behalf of the Organising Committee it gives us great pleasure to invite you to support the annual meeting of the New Zealand National Board of the Royal Australasian College of Surgeons, *Surgery 2017: Future Proofing Surgical Practice*.

Surgery 2017 will discuss the future of surgery and surgical care; and presentations will cover the right treatment for the right patient, fees, burnout, resilience, greening the hospitals, and the effects of climate change on health. We are bringing together an interesting and stimulating collection of international and local speakers. The programme is designed to be pertinent to all surgeons whether their practice is in public or private and regardless of their surgical specialty.

Sponsors will receive acknowledgement through conference materials and enjoy significant contact with delegates during the breaks and social events.

This prospectus details the sponsorship opportunities available to you at the Conference. We would be happy to discuss different ways you may wish to support New Zealand surgeons address these important issues which impact them and their patients.

We look forward to welcoming you to our meeting in Wellington.

Philippa Mercer FRACS
Convener

Justine Peterson
New Zealand Manager
Royal Australasian College of Surgeons

Sponsorship Queries:

Justine Peterson
New Zealand Manager
Royal Australasian College of Surgeons
PO Box 7451, Newtown
Wellington 6242

P: +64 4 385 8247
F: +64 4 385 8873
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E: justine.peterson@surgeons.org

Conference Details

- Dates: 17-18 August 2017
- Venue: Oceania Room, TE PAPA
- City: Wellington
- Delegate Attendance:
Approx 80 - 100
- Theme: Future Proofing Surgical Practice



PREMIUM SPONSOR

Investment: NZ\$5,000 + GST (limited to one company)

- Company will be acknowledged as a **PREMIUM SPONSOR**.
- Overriding prominence during the Conference as Premium Sponsor, including acknowledgement during Opening and Closing Ceremonies. Banner to be provided by sponsor (at own expense).
- Recognition as Premium Sponsor on Conference material on the New Zealand regional webpage and the provisional and final programme*.
- Company logo displayed on the screen prior to the Keynote speaker's presentation.
- Acknowledgement by the Session Chair prior to the Keynote speaker's presentation.
- Priority choice of exhibition site.
- Company branded banner (max size 2m x 600mm) at entrance doors to plenary session (supplied by the sponsor at own expense).
- Two complimentary Exhibitor Registrations (includes welcome function).
- Delegate list provided prior to the conference*.
- Complimentary insert of promotional material (supplied by the sponsor at own expense) into delegates' information pack – x1 A4 double sided.
- Company logo displayed on the conference holding slide during the conference.
- Complimentary half page of advertising in the Conference Handbook (artwork to be supplied by sponsor at own expense).

(Please note that this sponsorship does not include an exhibition stand)

*The inclusion of company logos and acknowledgement in the provisional or final program is subject to time of receipt of payment.

* The delegate circulation list will exclude those who have not agreed to release their name and city/town.

GOLD SPONSOR

Investment: NZ\$3,500 + GST

GOLD SPONSORS will be associated with the following benefits.

- Company will be acknowledged as a **GOLD SPONSOR**.
- Acknowledgement of sponsorship at the Welcome Function.
- Company logo and acknowledgement as Gold Sponsor on conference material on the New Zealand regional webpage and final programme*.
- Priority choice of exhibition site.
- One complimentary Exhibitor Registration (includes welcome function).
- Company logo displayed on the conference holding slide during the conference.
- Delegate list provided prior to the conference*.
- Complimentary insert of promotional material (supplied by the sponsor at own expense) into delegates' information pack – x1 A4 double sided.
- Complimentary quarter page of advertising in the Conference Handbook (artwork to be supplied by sponsor and is at own expense).

(Please note that this sponsorship does not include an exhibition stand)

*The inclusion of company logos and acknowledgement in the provisional or final program is subject to time of receipt of payment.

* The delegate circulation list will exclude those who have not agreed to release their name and city/town.

SILVER SPONSOR

Investment: NZ\$2,500 + GST

SILVER SPONSORS will be associated with the following benefits.

- Company will be acknowledged as a **SILVER SPONSOR**.
- Company logo and acknowledgement on conference material (eg. Final programme*).
- Company logo displayed on the conference holding slide during the conference.
- Complimentary insert of promotional material (supplied by the sponsor at own expense) into delegates' information pack – x1 A4 double sided.
- One complimentary ticket to the Welcome Reception.

(Please note that this sponsorship does not include an exhibition stand)

*The inclusion of company logos and acknowledgement in the provisional or final program is subject to time of receipt of payment.

* The delegate circulation list will exclude those who have not agreed to release their name and city/town.

SATCHEL INSERT

Investment: NZ\$450 + GST

There is an opportunity to provide material in the delegate satchels. The price quoted is for one A4 double-sided flyer. Approximately 120 satchel inserts to be provided by the company.

CONFERENCE FINAL PROGRAMME ADVERTISEMENTS

The final programme will be circulated to all conference registrants upon arrival at the conference venue.

JPEG is preferred, but PDF or GIF is accepted.





Sponsorship Application Form

NZ GST No. 55-237-778 Royal Australasian College of Surgeons

Royal Australasian College of Surgeons
NZ Surgery: Future Proofing Surgical Practice
TE PAPA, Wellington, 17-18 August 2017

SPONSOR INFORMATION

COMPANY NAME: _____

CONTACT NAME: _____

POSTAL ADDRESS: _____

EMAIL ADDRESS: _____

TELEPHONE: _____ FAX: _____

Please tick the category you wish to sponsor:

- | | | |
|--------------------------|-------------------------|--------------------|
| <input type="checkbox"/> | Premium Sponsor | NZ\$5,000.00 + GST |
| <input type="checkbox"/> | Gold Sponsor | NZ\$3,500.00 + GST |
| <input type="checkbox"/> | Silver Sponsor | NZ\$2,500.00 + GST |
| <input type="checkbox"/> | Satchel Insert | NZ\$450.00 + GST |
| <input type="checkbox"/> | Full Page Advertisement | NZ\$500.00 + GST |
| <input type="checkbox"/> | Half Page Advertisement | NZ\$250.00 + GST |
| <input type="checkbox"/> | Quarter page | NZ\$125.00 + GST |

Cancellations

Cancellations must be received in writing by the meeting organiser. Cancellations will not be refunded unless sponsorship and/or exhibition space are able to be resold.

MTANZ/MTAA CODE OF PRACTICE

By signing this application Exhibitors and Sponsoring companies are agreeing to adhere to the guidelines of the Medical Technology Association of NZ Code of Practice 6th Edition 2016. A copy of the Code can be viewed at www.mtanz.org.nz.

By signing and returning this application you will be contracted to the indicated category and level of sponsorship. Sponsorship applications are confirmed on a first-in-first served basis. An invoice will be raised for your sponsorship following confirmation of receipt of this application.

You also agree to the terms and conditions printed in this prospectus.

We accept the terms and conditions within this prospectus.

NAME: _____ DATE: _____

AUTHORISED SIGNATURE: _____

AUTHORISED PRINTED NAME: _____

POSITION: _____

Purchase Order No. _____

Privacy Policy details can be viewed on the RACS website at

<http://www.surgeons.org/disclaimerprivacy>

Payment Details: (Tax invoice emailed on receipt of application form)

Please tick:

- Electronic Funds Transfer (details will be emailed to you)**
- Credit card (Payment instructions will be emailed to you upon processing your application)**

**PLEASE SEND TO : JUSTINE PETERSON
Royal Australasian College of Surgeons**

Fax: +64 4 385 8873 Email: justine.peterson@surgeons.org

(Office use only)
EA ID: _____

TERMS AND CONDITIONS

Acceptance of Application

Acceptance of sponsorship application will be subject to Committee approval. The Committee may decline an application based on any association, direct or indirect, that does not uphold the objectives of the meeting.

Cancellation Policy

In the case of the cancellation of sponsorship please note that the Organiser will retain monies paid in full unless all sponsorship opportunities are sold. If payment of sponsorship is not received by the due date the application will be cancelled.

Attendance

The Sponsor understands that all company representatives must register officially.

Booth/Space Allocation

The Sponsor understands that exhibition booths/space must be paid for in addition to sponsorship. To purchase exhibition booths/space, enquiries must be directed to the Medical Technology Association of New Zealand (MTANZ).

Liability and Insurance

The Sponsor and the servants, agents and contractors of the Sponsor enter TE PAPA (the "Venue") and act under or pursuant to this contract at their own risk.

The Sponsor hereby indemnifies and releases the Royal Australasian College of Surgeons ("the Organiser"), TE PAPA (the "Venue Manager") and each of them against all actions, suits, costs, claims and demands brought against the Organiser, or the Venue Manager by any person, firm or corporation for any damage or loss caused directly, or indirectly to, or suffered by any person, firm or corporation as a result of any act or default of the sponsor or the servants, agents, contractors or invitees of the sponsor or resulting directly or indirectly from participating in the meeting, including travel to and from such venues and without limiting the foregoing the Organiser and the Venue Manager or either of them shall not in any circumstances be liable for any loss, damage or injury which may occur to the Sponsor or the servants, agents or contractors of the Sponsor or for any damage to their property, plant equipment, fixtures, fittings or other property whatsoever or for any loss of profits which they may suffer howsoever caused. It is strongly advised that each sponsor seek to cover their equipment, display material (as applicable) with adequate insurance and also effect public risk insurance at the expense of the sponsor.

Consequential Damage

The Organiser will not be liable for any indirect or consequential damages arising out of a breach of this sponsorship contract.

Security

TE PAPA security operations provide fundamental perimeter security in the complex but beyond this, the Organiser, and the Venue Manager and their officers and employees, separately or collectively are not responsible for any damage to or for the loss from fire or theft or accidents or injury resulting from such causes. Additional security requirements should be discussed between the Sponsor and the Venue Manager directly.

Additional Conditions and Regulations

The sponsor and the servants, agents, contractors and invitees of the sponsor are also to observe the conditions, rules, regulations and procedures as set by the Venue Manager. Further details can be obtained by contacting the Venue direct.

Unavoidable Occurrences

In the event that the meeting is cancelled or delayed through no fault of the Organiser, the Venue Manager or the Sponsors including but not limited to fire, flood, labour disputes, natural disasters, acts of God, civil disorders, riots, insurrections, work stoppages, slow downs or disputes, or other similar events then the sponsor shall not be entitled to any refund or to claim for any loss or damage.

Hours

The Organiser shall determine the hours during which the exhibition shall be conducted and formulating the programme variations of such times as shall be necessary.